

RESUME

Name: **SOURANG RAVEENDRA VERNEKAR**

Email: **svernekar01@gmail.com**

Mobile: **+91 9008115371, +91 8217067152**

Academic Qualifications

Education level	Board /Institute	Year	Percentage	Grade
M.Com	KSOU	Pursuing	----	-----
B.Com	K U D Dharwad	2019	78.51	FCD
PUC	PU Board –Bangalore	2016	82.33	First
SSLC	KSEEB-Bangalore	2014	78.24	First

Computer Knowledge:

- Basic computer in Keonics Computer Byadgi
- MSOffice with knowledge in MS Excel, MS Word, MS PowerPoint.
- Working knowledge in TallyERP9, and Winman(Tax).
- General Internet and Computer Operations.
- 1Year Computer Teacher teaching Course (CTTC) In IIMS Center.

Personal details

- ◆ To Read, Write and Speak -Kannada, English& Hindi. Konkani
- ◆ Date of Birth- 27th Jan 1999
- ◆ Gender- Male
- ◆ Nationality- Indian
- ◆ Status- Single

Work Experience

**1. Navachetana Vividoddesh Souharda Sahakari Niyamita
Haveri Branch Byd June 1 2019 to Oct 2019 (5 months)**

Job Role :Accountant and Cashier

Create SB accounts and maintain Cash Day by Day and Create Fixed deposit Bonds And RD bonds and help to Achieve the Branch develop Targets and maintain Branch when Branch manager go out of Station

**2. JH Patil Tax Consultant office Byadgi From Oct 1st 2019 to
Feb 28th 2021**

Designation-Tax Assistant

Preparation of books of accounts in Excel, GST Filling Prepare Year Ended Balance sheets Handling the petty cash, Winman Entries and maintain Ledgers and invoices Prepare GSTR- 9&9C

**3. Mudri Multi Specialty Hospital Ranebennur From 10th May
2021 to 30th Sep 2021**

Designation – Computer Operator

Prepare the Patient details in System and co work in medicine Dept. assign the medicine to Patient And hospitality work assign the Physicians and Surgeons

**4. BMS Institute of Technology and Management Bangalore
from 8th Nov 2021 to 09th Jan 2023**

Designation- Department of Administration-SDA

Handle the HOD Assign day to day documentation (Computer working) work, Department wise work and Institute wise work and Paper work, and HOD assigned work

Personal Information

➤ Hobbies Include Reading books, Listening Music,

➤ References

- Dr. Saneesh C T
Associate Professor
Mob No: 9731382840
- Dr. Anitha V R
Associate Professor
Mob No: 9949400700
- Dr. Rashmi N
Assistant Professor
Mob No: 9986774907
- Dr. Jagadeesh Y J
Assistant Professor
Mob No: 9845604585

➤ Address(Permanent)-

Sourang R Vernekar
S/o Raveenda
MAA MANJIL
Tatagar Oni Near
Choudamma Devi Temple
Byadgi 581106
D|Haveri
Karnataka

Declaration:

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Thank You



