

CURRICULUM VITAE

NYAMATH ALI V M

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☎: 91- 7406319913

CARRIER ASPIRATION

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

PROFESSIONAL SUMMARY

- ❖ HR Executive with 2 years of experience in Human Resource Department.
- ❖ Hands on experience in handling HR and Back office work.
- ❖ Managing the hiring processes of the new Employees.
- ❖ Maintaining the employees' data.
- ❖ Ability to maintain interpersonal relations.
- ❖ Preparing financial report.
- ❖ Analysis and presentation of operation.
- ❖ Provide administrative and clerical support.

PROFESSIONAL EXPERIENCE

- ❖ Associated as HR Executive with Delvin Formulation pvt ltd.
- ❖ Associated as Business Development Manager with Gufic Bioscience Ltd.

TECHNICAL SKILLS

- ❖ Good in MS office.
- ❖ Good in Financial report.
- ❖ Ability to Innovate.
- ❖ Good in Logic and Reasoning.

RESPONSIBILITIES

- ❖ Organizing important events of the organization.
- ❖ Working with departmental heads during appraisals.
- ❖ Creating an environment of open communication.
- ❖ Reviewing and reconciling Accounts, processing payments to external partners.
- ❖ Reporting monthly statements.
- ❖ Strives for high- quality work.

ACADEMIC PROFILE

- ❖ 2020-2022: M.com (63%) FROM K S O U, MYSORE.
- ❖ 2017-2019: MBA (6.2 CGPA) from KUVEMPU UNIVERSITY, Shivamogga.
- ❖ 2012-2015: B.com (75%) from KUVEMPU UNIVERSITY, Shivamogga.

PERSONAL PROFILE

Father's Name: Mohammed Ali

Date of Birth : 2nd Oct 1994

Language : English, Hindi, Kannada, Tamil and Urdu.

Address : H K junction, Bhadravathi, Shivamogga-577115.

DECLARATION

I hereby declare that all the information mentioned above is true to the best of knowledge.

Place: Shivamogga

Date:

(Nyamath Ali V M)